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# School for Thinktankers 2026

## Payment Policy

*This document serves as a comprehensive payment guide for all those accepted to the School for Thinktankers 2026. Below, you will find detailed instructions and information regarding payment methods, deadlines, and any additional requirements.*

*We encourage you to read this document carefully to ensure a smooth and hassle-free registration experience. We look forward to welcoming you to the School for Thinktankers 2026 and supporting your professional growth and development.*

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## 1. Payment categories

The standard fee for the School for Thinktankers 2026 is 1,900 EUR. We offer a discounted fee of EUR 1,500 for participants from selected countries to enable and encourage participation from across the world. Additionally, we offer an early bird 5% discount to participants who apply by July 15.

Please refer to [this list of countries](#) to determine which category applies to you (also see the Annex). It is important to note that the fee covers the comprehensive course curriculum, exclusive access to learning materials, a networking event, visits to local institutions, coffee breaks, a light lunch every day of the programme, and a certificate of participation. **The fee does not include breakfast, accommodation or travel costs.** Participants are responsible for arranging and covering these costs ([view our recommended accommodation options](#)).

Please note that if you are being sponsored by an organisation, the fee category will be based on the country where the organisation is located or registered. OTT will conduct a case-by-case review to determine your fee status.

## 2. Payment deadlines

**Payment deadlines for early bird applicants (applications submitted on or before 15 July):** To secure the early bird rate, full payment must be completed by 15 September. If payment is not received by this date, the early-bird discount will no longer be applicable. However, you may still secure your spot by paying the full standard fee by 15 October.

**Payment deadlines for standard applicants (applications submitted after 15 July):** If you submit your application on or before 15 September, you can pay the full amount by 5 December to secure your spot.

If you submit your application after 15 September, you will have one month to complete the payment, but no later than 5 December, which is the final payment deadline.

Please note that OTT will be closed from 22 December to 5 January. During this period, the team will not be able to respond to payment-related queries. Please coordinate with the team regarding your payments to ensure that they are processed on time.

We urge all participants to adhere to the application and payment dates to secure their place in the programme and make the necessary arrangements. While the deadline dates will remain unchanged, we encourage you to submit your application and process your payments earlier than the deadline dates to help you prepare for the course. Failure to meet these deadlines may result in the forfeiture of your enrolment.

### 3. Payment instructions & details

To complete the payment process, please follow the instructions given below. Please keep in mind that the applicant is responsible for covering the bank transfer fee.

- First, initiate a bank transfer to OTT Consulting using the following bank details. OTT's Accounting Officer, Pedro Aviña ([pavina@onthinktanks.org](mailto:pavina@onthinktanks.org)) will issue an invoice for you to process your payment. Please get in touch with Pedro if you do not receive your invoice one week after receiving an acceptance confirmation email.

#### **International transfers (euros)**

Beneficiary: OTT CONSULTING LTD

IBAN: GB65 REVO 0099 6912 6302 30

BIC: REVOGB21

Beneficiary address: BN1 6SB, 2nd Floor Stanford Gate, South Road, Brighton, United Kingdom.

Bank: Revolut

Bank address: Revolut LTD, Level 39, 1 Canada Square, E14 5AB, London, United Kingdom.

#### **Domestic transfers (from the UK):**

Beneficiary: OTT CONSULTING LTD

Account number: 62503723

Sort code: 04-00-75

Beneficiary address: BN1 6SB, 2nd Floor Stanford Gate, South Road, Brighton, United Kingdom.

Bank: Revolut

- After initiating the transfer, it is important to email a **proof of payment** to Pedro at [pavina@onthinktanks.org](mailto:pavina@onthinktanks.org). Upon receiving your email, Pedro will confirm the receipt of your payment within one week. This confirmation will serve as a verification of your successful payment and will finalise your enrolment in the School for Thinktankers 2026. Should you encounter any issues or have

further questions regarding the payment process, please do not hesitate to reach out OTT's Research and Learning Officer, Camila Ulloa, at [culloa@onthinktanks.org](mailto:culloa@onthinktanks.org) for assistance.

#### 4. Refund Policy

We understand that circumstances may arise that require the cancellation of your enrolment in the School for Thinktanks 2026. Please take a moment to review our refund policy outlined below. In certain situations, such as visa rejection, we will explore the option of deferring your application to the following year.

- **Cancellation before December 15:** If you choose to cancel your enrolment before 15 December, you will be eligible for a partial refund. Specifically, 80% of the paid amount will be refunded to you. Kindly note that the remaining 20% will be retained to cover administrative costs incurred.
- **Cancellation after December 15:** If you choose to cancel your enrolment after December 15, but before January 9, a partial refund is still possible. In this case, 50% of the paid amount will be refunded to you. The remaining 50% will be retained to cover administrative costs.
- **Cancellation on or after January 9:** Please note that if you choose to cancel your enrolment on or after January 9 no refund will be possible. We kindly request that you consider this policy and make your decision accordingly.

To initiate the cancellation process and request a refund, please contact OTT's Research and Learning Officer, Camila Ulloa, at [culloa@onthinktanks.org](mailto:culloa@onthinktanks.org) with copy to Estefania Teran Valdez, Director of On Think Tanks ([eteran@onthinktanks.org](mailto:eteran@onthinktanks.org)). Selenge will guide you through the necessary steps and request any additional information required.

We recommend that you carefully consider your commitment to the programme before submitting your application and payment. Should you have further questions or require clarification regarding our refund policy, please do not hesitate to reach out to Selenge Dima.

#### 5. Avoid scams

We would like to take this opportunity to remind all participants to **remain vigilant against online payment scams and to exercise caution when conducting financial transactions**. Please ensure that you carefully verify the authenticity of any email addresses or payment requests you receive related to the School for Thinktanks. The official email for payment-related communication will only come from OTT's Accounting Officer, Pedro Aviña ([pavina@onthinktanks.org](mailto:pavina@onthinktanks.org)). Please double-check the sender's email address and cross-reference it with the contact information provided in the official documents.

Furthermore, we strongly advise against sending payments to any bank accounts or payment methods other than those explicitly mentioned in the official payment instructions included in this document. OTT Consulting will not be held responsible for any losses incurred due to payments made to unauthorised accounts or individuals.

Your financial security is of utmost importance to us, and we are committed to ensuring a safe and reliable payment process. If you encounter any suspicious activity or have concerns regarding payment instructions, please immediately notify Selenge Dima for assistance and clarification. Together, we can create a secure environment for all participants of the School for Thinktankers 2026.

## Annex

### Participant fee categories by region and country

The standard fee for the School for Thinktankers 2026 is EUR 1,900. However, we offer a discounted fee of EUR 1,500 for participants from selected countries to enable and encourage participation from across the world. Early bird applicants are eligible for a 5% discount.

To determine your School fee, please refer to the following tables to identify whether your country falls under Group A (standard fee) or Group B (discounted fee). Kindly note down the applicable fee for your country. Please note that if you are being sponsored by an organisation, the fee category will be based evaluated on a case-by-case basis.

If your country or territory is not in the following lists, please write to us: [school@onthinktanks.org](mailto:school@onthinktanks.org)

Group A – Standard course fee		
Region	Country	
Asia	Bahrain	Oman
	Brunei	Qatar
	China	Saudi Arabia
	Hong Kong	Singapore
	Israel	South Korea

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	Japan  Kuwait  Malaysia	Taiwan  United Arab Emirates
Europe	Andorra  Austria  Belarus  Belgium  Cyprus (transcontinental)  Czech Republic  Denmark  Estonia  Finland  France  Germany  Gibraltar  Holy See  Hungary  Iceland  Ireland	Liechtenstein  Lithuania  Luxembourg  Malta  Monaco  Netherlands  Norway  Poland  Portugal  Russia (transcontinental)  San Marino  Slovakia  Spain  Sweden  Switzerland  United Kingdom

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	Italy	
	Latvia	
North America	USA	
	Canada	
Oceania	Australia	
	New Zealand	

Group B – Discounted fee		
Region	Country	
Africa	Algeria	Libya
	Angola	Madagascar
	Benin	Malawi
	Botswana	Mali
	Burkina Faso	Mauritania
	Burundi	Mauritius
	Cabo Verde/Cape Verde	Morocco
	Cameroon	Mozambique
	Central African Republic	Namibia
	Chad	Niger
	Congo	Nigeria
	Comoros	Rwanda

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	Djibouti  Egypt  Equatorial Guinea  Eritrea  Eswatini (formerly Swaziland)  Ethiopia  Gabon  Gambia  Ghana  Guinea  Guinea-Bissau  Ivory Coast/Republic of Côte d'Ivoire  Kenya  Lesotho  Liberia	Sao Tome and Principe  Senegal  Seychelles  Sierra Leone  Somalia  South Africa  South Sudan  Sudan  Tanzania  Togo  Tunisia  Uganda  Zambia  Zimbabwe
Asia	Afghanistan  Bangladesh  Bhutan	Maldives  Mongolia  Myanmar



	<p>British Indian Ocean Territory (UK territory)</p> <p>Cambodia</p> <p>India</p> <p>Indonesia</p> <p>Iran</p> <p>Iraq</p> <p>Japan</p> <p>Jordan</p> <p>Kazakhstan (transcontinental)</p> <p>Kyrgyzstan</p> <p>Lao PDR</p> <p>Lebanon</p>	<p>Nepal</p> <p>Pakistan</p> <p>Palestine</p> <p>Philippines</p> <p>Sri Lanka</p> <p>Syria</p> <p>Tajikistan</p> <p>Thailand</p> <p>Timor-Leste/East Timor</p> <p>Turkey (transcontinental)</p> <p>Turkmenistan</p> <p>Uzbekistan</p> <p>Vietnam</p> <p>Yemen</p>
Europe & the South Caucasus	<p>Albania</p> <p>Armenia</p> <p>Azerbaijan</p> <p>Bosnia and Herzegovina</p> <p>Bulgaria</p>	<p>Kosovo</p> <p>Montenegro</p> <p>North Macedonia</p> <p>Romania</p> <p>Serbia</p>

	Croatia  Georgia  Greece	Slovenia  Moldova  Ukraine
Latin America & the Caribbean	Antigua and Barbuda  Argentina  Aruba  Bahamas  Barbados  Belize  Bolivia  Brazil  Chile  Colombia  Costa Rica  Cuba  Curacao  Dominica  Dominican Republic  Ecuador	Haiti  Honduras  Jamaica  Mexico  Nicaragua  Panama  Paraguay  Peru  Sint Maarten  St. Kitts and Nevis  St. Lucia  St. Vincent and the Grenadines  Suriname  Trinidad and Tobago  Turks and Caicos Islands  Uruguay

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	<p>El Salvador</p> <p>Grenada</p> <p>Guatemala</p> <p>Guyana</p>	Venezuela
Oceania	<p>Fiji</p> <p>Kiribati</p> <p>Marshall Islands</p> <p>Micronesia (The Federated States of)</p> <p>Nauru</p> <p>Palau</p>	<p>Papua New Guinea</p> <p>Samoa</p> <p>Solomon Islands</p> <p>Tonga</p> <p>Tuvalu</p> <p>Vanuatu</p>